



**Family Mediation
INTAKE FORM**

Please take a few moments to answer this questionnaire. This document is strictly confidential. Please mark clearly any information, which you are uncomfortable discussing with the other party in mediation.

Today's Date: _____ Referred by: Judge ___ Lawyer ___ Self ___ Other _____

FULL NAME: _____

Present Address: _____

_____ Postal Code _____

Home phone: _____ Okay to leave message Yes No

Cell phone: _____ Okay to leave message Yes No

Other: _____ Okay to leave message Yes No

Email Address: _____

LAWYER:

Name of Retained Lawyer: _____

Telephone: _____

Address: _____

Name of the person who you would like to settle issues with: _____

Are there any legal reasons that will prevent you from communicating directly **or** indirectly with

this person? _____

1. **Did you and the person of this dispute ever live together?** ___ Yes ___ No

When did you begin living common-law? ___ year *and/or*

What was your date of marriage? ___ month ___ year

When did you last separate? ___ month ___ year

If your separation is recent, do you have any interest in reconciliation with this person? Yes ___ No ___

2. **Please tell us one positive thing about the opposing person.**

3. **Are there children from this marriage/relationship?** YES ___ NO ___

Child's Name	Age	Date of Birth	Child is living with:

Please briefly provide me with what you believe are the issues for this mediation?

Issue

Why is this a concern?

a. _____

b. _____

c. _____

4. **Have you started legal action in court?** YES ____ NO ____ . **If yes**, where are you at:
Prior to first court date ____ First appearance court ____ Case conference date ____
Settlement conference ____ other _____ Please provide: next court day _____

AGREEMENT TO MEDIATE

I understand that information provided to Michele Brett (by me or any other party in connection with this proposed mediation) is confidential and may not be used at court. **I agree that Michele Brett shall not be a compellable witness in any current or future legal proceedings in regards to this file.**

I understand that mediation is a voluntary process and that the mediator is a neutral facilitator who is present to help the parties come to an agreement that is acceptable to them. The mediator will not provide legal advice to either of the parties.

I also understand that the fee for the mediation service is \$150.00 per hour plus HST. This fee, unless otherwise agreed upon shall be shared equally between the parties. Please be advised that the fees in part or wholly maybe covered under your extended health care plan. It is encouraged that you speak directly to your provider regarding this issue. All fees are payable at the time the service is rendered.

Signature